



December 13, 2011

CITY OF MORROW, GEORGIA
Regular Meeting

7:30 pm

CALL TO ORDER: Mayor Millirons
PLEDGE OF ALLEGIANCE: All
INVOCATION: Mayor Millirons

1. **ROLL CALL**

2. **APPROVAL OF MEETING AGENDA:**

To add or remove items from the Agenda:

3. **CONSENT AGENDA:**

(Agenda Item 11-12-308)

1. Approval of the November 22, 2011 Regular and Work Session Meeting Minutes.
2. Approval for the Interim Chief of Police or his designee to declare to dispose of the following property in keeping with applicable laws:

One (1) single axle enclosed trailer, VIN 4FPFB18131G054110.

4. **REPORTS AND PRESENTATIONS:**

1. Presentation of 5 year pin to Officer Chung Quach with the Morrow Police Department
(Presented by Commander Greg Tatroe)
2. Financial Update *(Presented by Dan Defnall, Finance Officer)*

5. **FIRST PRESENTATION:**

(Agenda Item 11-12-309)

1. An Ordinance of the City of Morrow to Amend the Sign Ordinance of the City; to provide for Banners for Businesses Temporarily located in the City; To repeal conflicting Ordinances; and for other purposes.

6. **OLD BUSINESS:**

(Agenda Item 11-11-304)

1. An Ordinance Entitled an Ordinance to Amend the Code of Ordinances of the City of Morrow, Georgia, as amended, concerning Title 2, General Government, Chapter 3, Article D, Section 2-3-31 – Departments Established; To repeal conflicting Ordinances; and for other purposes.
(Presented by Jeff Eady, City Manager)

7. **NEW BUSINESS:**

(Agenda Item 11-12-310)

1. Approval of a Resolution Authorizing the Mayor of the City of Morrow to enter into an Intergovernmental Agreement allowing Code Enforcement Officers the authority to remove unauthorized signs from Public Rights of Way beyond the City Limits up to 50 Feet and for other purposes. *(Presented by Jeff Eady, City Manager)*

(Agenda Item 11-12-311)

2. Approval for the Morrow Police Department to expense a draw of \$21,250.52 for the Rapid ID system which will include 5 mobile fingerprint scanners; 4 will be allocated to the UPD and one to CID, including training and one year maintenance. This is a grant funded award from the GBI and the Georgia Emergency Management Agency that is fully reimbursable once the purchase has been made. An additional payment of \$132.88 will be made to the State Forfeiture Funds above the requested amount. *(Presented by City Manager Jeff Eady)*

8. **GENERAL COMMENTS:**

Citizens-
City Manager-
Mayor and Council –

9. **ADJOURNMENT:**

Morrow Police Department

Jeff Baker
Chief of Police

Greg Tatroe
Captain

James Callaway
Captain

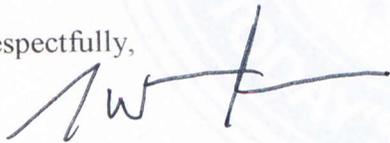
Wayne Butler
Captain

To: Mayor Millions & City Council Members
From: City of Morrow Police Department
Greg Tatroe, Interim Chief of Police
Date: December 13, 2011
Subject: **Surplus Equipment Disposal Request**

The City of Morrow Police Department requests permission to declare the following equipment as surplus property and authorize Interim Chief Tatroe or his designated representative to dispose of the property in keeping with applicable laws.

One (1) single axle enclosed trailer. This trailer is not used by the police department anymore and we would like to send it to auction. The VIN number of the trailer is 4FPFB18131G054110.

Respectfully,



Gregory W. Tatroe
Interim Chief of Police



6311 A. Murphy Dr.
Morrow, GA
30260

770.961.4006
770.960.3007

Fax
770.960.3017

cityofmorrow.com

AN ORDINANCE OF THE CITY OF MORROW TO AMEND THE SIGN ORDINANCE OF THE CITY; TO PROVIDE FOR BANNERS FOR BUSINESSES TEMPORARILY LOCATED IN THE CITY; TO REPEAL CONFLICTING PROVISIONS; AND FOR OTHER PURPOSES.

IT IS HEREBY ORDAINED by the Governing Authority of the City of Morrow, Georgia:

Section 1. Section 8-5-17(b)(2) of the Sign Ordinance of said City, as amended, is hereby further amended to read as follows:

“(2) Use of a special banner sign to be displayed in lieu of a building mounted sign pending arrival and installation of such building mounted sign may be displayed for a maximum period of 60 days from date of first display, including Saturdays, Sundays and holidays. Use of a special banner sign to be displayed in lieu of a building mounted sign may also be made by businesses occupying City premises on a temporary basis for a period not to exceed 60 days in any one calendar year. Display of such special banner signs shall be subject to all size, lettering and placement limitations of an allowable wall sign under section 8-5-8 of this Chapter for each business utilizing such a special banner sign. Approval for such special banner signs may be granted by the City Manager or his designated representative upon presentation to him of proof that a permanent sign is on order and will be installed within 60 days or, alternatively, that the business is a temporary business which will be open for no more than 60 days in any one calendar year. Positively no extensions of the time limits granted by this subsection will be granted. Any banner erected pursuant to this paragraph shall be professionally prepared by a company that fabricates signs and/or banners as a regular, recurring line of business.”

Section 2. All ordinances or parts of ordinances in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

Section 3. This ordinance shall be effective upon its adoption by the City Council.

SO ORDAINED this 10th day of January, 2012.

JIM MILLIRONS, MAYOR

ATTEST:

Evyonne Browning, City Clerk

First Reading: December 13, 2011
Second Reading: January 10, 2012

Ordinance prepared and approved as to form by:

Laurel Henderson, City Attorney

AN ORDINANCE ENTITLED AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF MORROW, GEORGIA, AS AMENDED, CONCERNING TITLE 2, GENERAL GOVERNMENT, CHAPTER 3, ARTICLE D, SEC. 2-3-31. DEPARTMENTS ESTABLISHED; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL OF THE CITY OF MORROW, GEORGIA, AND BY THE AUTHORITY OF THE SAME, IT IS HEREBY ORDAINED THAT THE FOLLOWING AMENDMENTS SHALL BE MADE TO TITLE 2, CHAPTER 3, ARTICLE D OF THE CITY CODE OF ORDINANCES:

SECTION 1:

Title 2, Chapter 3, Article D, Sec. 2-3-31 – Departments Established is amended as follows:

(a) The following departments of the city are hereby established:

1. Administration
2. Police
3. Fire
4. Public Works and Services
5. Administration Support
6. Planning and Economic Development

(b) The supervision and control of each department is vested in an administrative head that is subject to the direction of the city manager.

SECTION 2:

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are, to the extent of such conflict, hereby repealed.

SECTION 3:

This ordinance is hereby enacted and shall be of full force and effect from this the 13th day of December, 2011.

Approved this 13th day of December, 2011.

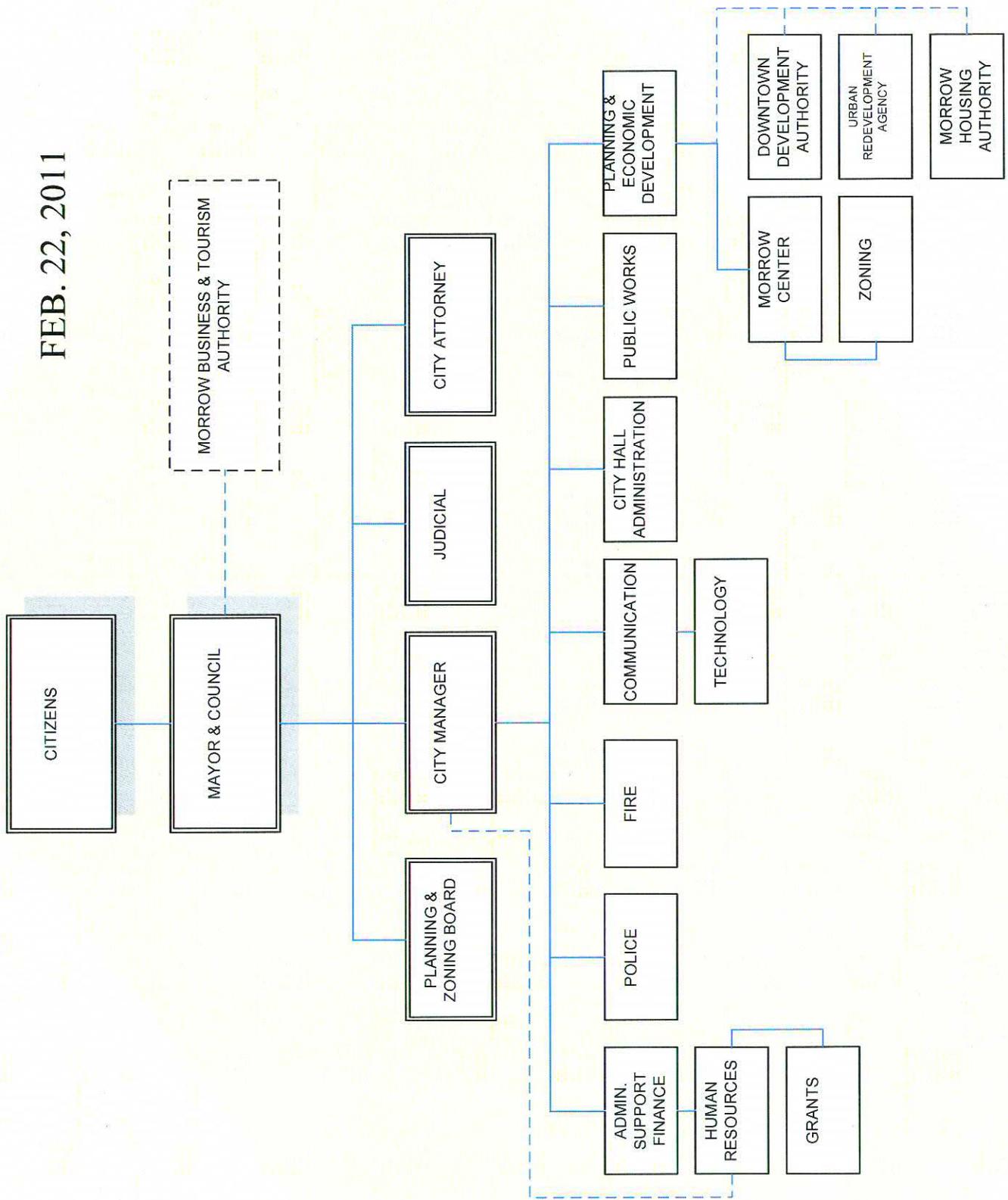
Jim Millirons, Mayor

Attest:

Evyonne Browning, City Clerk
(Seal)

First Reading: November 22, 2011
Second Reading: December 13, 2011

FEB. 22, 2011



RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF MORROW TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT ALLOWING CODE ENFORCEMENT OFFICERS THE AUTHORITY TO REMOVE UNAUTHORIZED SIGNS FROM PUBLIC RIGHTS OF WAY BEYOND THE CITY LIMITS UP TO 50 FEET AND FOR OTHER PURPOSES.

WHEREAS: The Mayor and Council of the City of Morrow recognize the importance of strengthening our cooperation with other jurisdictions to ensure the overall health of Clayton County;

WHEREAS: Article 9, Section 3, Paragraph 1 of the Constitution of the State of Georgia provides that a county and cities may contract with each other for any period not exceeding 50 years for the provision of services and the joint provision of services;

WHEREAS: The Model Intergovernmental Agreement for Cross-Jurisdictional Enforcement of Sign Ordinances is a contract between Clayton County, the City of Morrow, the City of Lovejoy, the City of Riverdale, the City of College Park, the City of Forest Park, the City of Jonesboro, the City of Lake City and the City of College Park granting Code Enforcement Officers the authority to remove unauthorized signs from public rights of way 50 feet beyond their city limits;

WHEREAS: This resolution authorizes the Mayor of the City of Morrow to enter into the Model Intergovernmental Agreement with the other government entities throughout Clayton County.

SO RESOLVED in a lawfully convened open session this 22nd day of November 2011.

Jim Millirons, Mayor

Attest:

Evyonne Browning, City Clerk
(Seal)

Model Intergovernmental Agreement
for Cross-Jurisdictional Enforcement of Sign Ordinances

This Agreement is made and entered into this _____ day of _____, 20__ by and between _____ County, a political subdivision of the State of Georgia, hereafter referred to as “the County” and the City of _____, and the City of _____ municipal corporations of the State of Georgia, hereafter referred to as “the Cities”, individually and collectively.

WHEREAS, the County and the Cities have identified removal of unauthorized signs from the public rights-of-way in the unincorporated county and within the cities as a tool for creating a clean and safe environment to attract tourism and economic development;

WHEREAS, the County and the Cities agree that coordination of code enforcement services among the County and the Cities is the most effective method of achieving this goal;

WHEREAS, Article 9, Section 3, Paragraph 1 of the Constitution of the State of Georgia provides that a county and cities may contract with each other for any period not exceeding 50 years for the provision of services and the joint provision of services;

WHEREAS, the County and the Cities desire to maintain a mutually beneficial, efficient, and cooperative relationship that will promote the interests of the citizens of all jurisdictions; and

WHEREAS, the County and the Cities have authorized the execution of this Agreement through appropriate resolutions adopted by their governing bodies;

NOW, THEREFORE, in consideration of the following mutual obligations and performance, the County and the Cities agree:

1. The code enforcement personnel of the County are authorized to enter into the jurisdiction of the Cities within 50 feet of the jurisdictional boundary for the limited purpose of removing any signs located in the public right-of-way of any road or street.
2. The code enforcement personnel of the Cities are authorized to enter into the jurisdiction of the unincorporated County within 50 feet of the jurisdictional boundary and, where the boundaries of the Cities abut, into the jurisdiction of any other of the Cities within 50 feet of the jurisdictional boundary for the limited purpose of removing any signs located in the public right-of-way of any road or street.

3. The code enforcement personnel of the County or the Cities shall remain subject to the authority and control of their employer at all times while acting under this agreement. Entrance into another jurisdiction under the authority of this agreement shall not result in any code enforcement personnel becoming an employee of another jurisdiction.
4. The County and the Cities agree to hold harmless any party to this agreement from any liabilities, claims, and injuries occurring as a result of actions taken pursuant to this agreement. Code enforcement personnel shall be covered by the applicable insurance of their employer while acting pursuant to this agreement.
5. This agreement shall be in force for a period of one year and will be reviewed by the parties annually; however, any party may terminate this Agreement upon 90 days written notice to the other parties.
6. This agreement shall not be construed as either government surrendering control over its code enforcement responsibilities, a consolidation of services among any of the governments, or a transfer of jurisdiction between the County and the Cities.
7. This instrument contains the entire agreement between the parties. There is no intent implied or otherwise inferred, concerning any other issue. No modification, release, discharge, or waiver of any provision of this agreement shall be of any force, effect, or value unless in writing and duly approved and executed by the parties hereto.

Approved by the Board of Commissioners of _____ County on the ____ day of _____, 20__.

ATTEST:

_____ COUNTY
 BOARD OF COMMISSIONERS

 _____, County Clerk

 _____, Chairman

Approved by the Mayor and Council of the City of _____, on the _____ day
of _____, 20__.

ATTEST:

CITY OF _____

_____, City Clerk

_____, Mayor

Approved by the Mayor and Council of the City of _____, on the _____ day
of _____, 20__.

ATTEST:

CITY OF _____

_____, City Clerk

_____, Mayor

Approved by the Mayor and Council of the City of _____, on the _____ day
of _____, 20__.

ATTEST:

CITY OF _____

_____, City Clerk

_____, Mayor

Approved by the Mayor and Council of the City of _____, on the _____ day
of _____, 20__.

ATTEST:

CITY OF _____

_____, City Clerk

_____, Mayor

Approved by the Mayor and Council of the City of _____, on the _____ day
of _____, 20__.

ATTEST:

CITY OF _____

_____, City Clerk

_____, Mayor

Approved by the Mayor and Council of the City of _____, on the _____ day
of _____, 20__.

ATTEST:

CITY OF _____

_____, City Clerk

_____, Mayor

Approved by the Mayor and Council of the City of _____, on the _____ day
of _____, 20__.

ATTEST:

CITY OF _____

_____, City Clerk

_____, Mayor

DRAFT

Tatroe, G (Police Department)

From: Callaway Jimmy (Police)
Sent: Tuesday, November 29, 2011 2:48 PM
To: Troutt, Laura
Cc: Tatroe, G (Police Department)
Subject: Rapid ID

Greetings,

I am requesting that we ask City Council and Mr. Eady to approve an expense draw of \$21,350.52. This is for the Rapid ID system. It will include 5 mobile fingerprint scanners. 4 will be allocated to UPD and one to CID. This technology will allow our officers and detective in the field to instantly know the identity of a person. This is a grant funded award that is fully reimbursable back to the PD once the purchase has been made. The grant has been awarded to us by the Georgia Bureau of Investigation and the Georgia Emergency Management Agency. This initial purchase includes training for all users as well as a year of maintenance. The total upfront purchase will be \$21,483.40. That will leave a responsibility of \$132.88 to be paid out of State Forfeiture Funds.

The only reoccurring charge that we will be responsible after the initial year is \$4,688.40 in unlimited data connection for all 5 units in which we have plans to figure that into 2012/2013 FY PD budget.

Respectfully,

Captain James P. Callaway
Commander, Criminal Investigations Division
City of Morrow Police Department
6311 A Murphy Drive
Morrow, Ga. 30260
Office: 770-961-4006
Fax: 770-960-3017
www.cityofmorrow.com



GEORGIA BUREAU OF INVESTIGATION

3121 Panthersville Road
P.O. Box 370808
Decatur, Georgia 30037-0808

Vernon M. Keenan
Director

July 15, 2011

Detective David Schiff
Morrow PD
6311 Murphy Drive
Morrow, GA 30260

Dear Detective Schiff,

On behalf of the Georgia Emergency Management Agency (GEMA), a Homeland Security grant, 2010 SS-T0-0034 has been awarded to your agency in the amount of **\$21,350.52** to build capabilities that enhance local homeland security through the connection to the state's Mobile Biometric Fingerprint Identification (RapidID) System.

This award is administered as a reimbursement which means your agency must cover the initial costs of the project and will be reimbursed of all costs that fall within the guidelines of the grant up to the awarded amount or the performance period deadline of July 31, 2013, whichever comes first. Attached is a Request for Reimbursement form with the list of expenditures that are approved for reimbursement. **Please note:** invoices dated prior to July 15, 2011 will not be accepted for reimbursement.

To receive reimbursement, please complete and return the reimbursement form, a copy of the paid check(s) (**front and back**), the invoice(s) for the approved expenditures and your agency's Federal Tax Identification Number (FIN). This information should be mailed to Carletha Jordan, P.O. Box 370748, Decatur, GA 30037-0748.

If I can be of further assistance, please contact me at 404-270-8647 or Ms. Carletha Jordan at 404-270-8645 or Carletha.Jordan@qbi.ga.gov.

Sincerely,

Terri Fisher
Assistant Deputy Director
Georgia Crime Information Center

RAPID-ID

Description	Quantity	Unit Cost	Total Price
New Agency Registration Fee (Includes on-site system administration training and registration of the agency on the RAPID-ID System)	1	\$500	\$500
Mobile All-In-One RAPID ID Motorola MC75A Bundle Package Motorola MC75A Device (\$1516) Fingerprint Scanner Attachment (\$300) Charging Cradle (\$97) Professional Services ** DataWorks Plus RAPID-ID Software* (\$750) Device Installation (\$200) Shipping/Insurance (\$50) Note: <i>Motorola MC75A devices will be configure to operate with Sprint.</i>	7	\$3,199	\$22,393
Training Class for Motorola MC75A Device	1	\$300	\$300

Maintenance Options

	Description	Quantity	Unit Cost	Total Price
Agency	Agency Year 2: 24/7 Maintenance Upgrade	1	\$850	\$850
Motorola MC75A	MOTOROLA MC75A Year 2: 24/7 Maintenance	7	\$428	\$2,996

TOTAL COST	\$27,039.00
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Wireless Services

	Description	Quantity	Unit Cost	Total Price
Sprint	Sprint Unlimited Data Only Plan (one year)	7	\$547.08	\$3,829.56

TC w/ Wireless	\$30,868.56
Grant Amount	\$21,350.52
Sub Total	\$9,518.04

**GEORGIA EMERGENCY MANAGEMENT AGENCY (GEMA) GRANT
REQUEST FOR REIMBURSEMENT
Mobile Biometric Fingerprint Identification System (RapidID)**

1. Payee for Check (Name and Address):

2. Date : _____

Federal Tax ID# _____

3. Expenditures

Budget Category	Expenditures
Motorola MC75A Bundle	
Cogent Bluecheck w/Computer	
Cogent Bluecheck w/Blackberry	
Training	
Agency Registration	
Wireless Service	
Total:	\$0.00

Note: Copies of invoices and cancelled checks (front and back) must accompany this form.

4. Certification:

I certify the above data is correct, based on our official accounting system and records consistently applied and maintained, and that expenditures shown have been for the purpose of and in accordance with applicable grant terms and conditions, and that appropriate documentation to support these costs and expenditures are attached.

Prepared by:

Subgrantee Official Approval:

Name: _____

(Signature)

Phone Number: _____

(Typed Name)

FOR GBI USE ONLY

Reviewed By _____ Date _____

Authorized By _____ Date _____

GBI Finance Use Only:

Cost Center	Project	SCOA	Amount
Total			

